



4.5.2

1) Link for minutes of the meetings of the Maintenance Committee

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

MAINTENANCE COMMITTEE MINUTES OF MEETING

4-1-2022

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr. Hakeem
6.	Mr. Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 04/01/2022 at 3:00 pm in conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

1. Maintenance of campus infrastructure
2. Decided to start AEBAS for faculties by the end of 2022.
3. Changing tube lights to LED
4. Decided to clean the pond in the medical college building decided to cover it with a sheet.
5. Provide maintenance support to upgrade the speech and hearing department at the medical college building.
6. Meeting ended with vote of thanks.




Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

MAINTENANCE COMMITTEE MINUTES OF MEETING

02-02-2021

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr. Hakeem
6.	Mr. Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 02-02-2021 at 3:00 pm in the conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

1. Minutes of previous meeting were revised.
2. Maintenance of campus infrastructure.
3. Maintenance work related to hostels.
4. Hiring new personnels for maintaining the new block.




Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

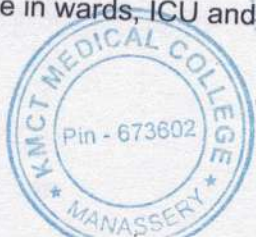
MAINTENANCE COMMITTEE MINUTES OF MEETING

20-01-2020

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr. Hakeem
6.	Mr. Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 20/01/2020 at 3:00 pm in the conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

1. Minutes of the previous meeting were revised.
2. Providing an adequate number of fire extinguishers.
3. Decided to conduct fire drills once every 3 months.
4. Decided to increase the capacity of the sewage treatment plant.
5. List of repairs done in wards, ICU and college were discussed




Principal
KMCT Medical College
Manassery P.O.

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

MAINTENANCE COMMITTEE MINUTES OF MEETING

08/01/2019

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr. Hakeem
6.	Mr. Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 08/01/2019 at 3:00 pm in the conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

Actions to be taken:

1. Minutes of previous meeting were revised
2. Policy document for maintenance discussed and decided to implement the same for this year onwards.
3. To provide maintenance support to the central lab for NABL accreditation. Allotting a team for the same.
4. Organising waste disposal demonstration/ training for all the people in the campus.



Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

MAINTENANCE COMMITTEE MINUTES OF MEETING

16/01/2018

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr.Hakeem
6.	Mr.Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 06-01-2018 at 3:00 pm in the conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

1. Minutes of previous meeting were revised
2. Depicting the sign boards, road safety measures and road map including the model of hospital
3. Increase security in the medical college building.Installed CCTV in the remaining important areas in the medical college.
4. Safe work practices have to be adopted by all teaching and non-teaching staff.



Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT MEDICAL COLLEGE

MANASSERY, KOZHIKODE

MAINTENANCE COMMITTEE MINUTES OF MEETING

03-01-2017

Members Present	
1.	Dr. Ramachandran
2.	Dr. Ashila Pavithran
3.	Mrs. Sreeja Praveen
4.	Mrs. Suja
5.	Mr.Hakeem
6.	Mr.Riyas
7.	Mr. Roshit
8.	Mrs. Rishana

The campus maintenance committee meeting was held on 03/01/2017 at 3:00 pm in the conference hall under the chairmanship of Dr. Ramachandran. The following points were discussed:

1. Minutes of previous meeting were revised
2. Maintenance of campus infrastructure
3. Allotting separate parking spaces for faculties and students
4. To increase the security force in the hospital premises
5. Maintenance of the equipment and computers through annual maintenance contracts(AMC). The major maintenance, if any, is done by engaging the appropriate agency.




Principal
KMCT Medical College