

TO WHOMSOEVER IT MAY CONCERN

**This is to certify that the information in the
attached documents is verified by me and is true to the
best of my knowledge.**



Principal

Principal
KMCT Medical College
Manassery P.O.
Kozhikode

STAKEHOLDER' S CONSOLIDATED FEEDBACK ANALYSIS AND ACTION TAKEN REPORT



Principal
KMCT Medical College
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FEEDBACK AND ACTION TAKEN ANALYSIS REPORT

The feedback analysis committee designed and collected feedback from different sectional of stakeholder of the institution with the aim to monitor and evaluate the performance and to take remedial measure of as and when required for the betterment of quality of the service provided by the institution and the maintenance of standard of medical education provided.

The feedback collected from Students, Teaching faculty, Professionals, Alumni and Employers, about aspects of the curriculum it's applicably targets for different stake holders .

Students addressed the curriculum and implementation, usefulness of methods used, competency and quality of attained skills.

Teaching faculty and Professionals addressed contents of curriculum, availability of reference materials and infrastructure with respect to curriculum delivery and effectiveness of evaluation methods.

Alumni and Employers addressed the issues on adequacy of curriculum, sufficiency of content in the course, current professional standards and curriculum design with respect to real life situations and problem solving approach.



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Feedback Analysis

The data collected by the committee was consolidated, sorted and analyzed thoroughly following which the analysis report was drafted.

The areas of concern pointed out by various stake holders were attended positively with care. Stepwise planned actions were taken for sorting and mending the concerns addressed at hand.

ACTION TAKEN (STUDENTS)

Feedback from students

1. More practical training sessions are desirable
2. Value Added courses for increasing the quality of the services have to be provided.
3. Need more certificate courses for enrichment of curriculum.

Action Taken

1. Training faculty and teaching staff were noticed regarding the desired requirements of the students.
2. Instruction to faculties was given, the same were forwarded all HOD, regarding the feasibility of applicability of the concerns raised.
3. More Small Group Discussion (SGD) base practical sessions involving hands on training sessions and role play were added to the training session by each department.
4. Sessions speciality designed for Value Added Courses were conducted. Courses on Yoga and Meditation, Personality development program, Effective Stress and Time management, Career development and Building leadership skills were


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conducted. Course on Research Methodology was added for postgraduates.

5. More Certificate courses were planned to conduct. Courses on Hospital Infection Control, Bio Medical Waste Management, Biostatistics, Mechanical Ventilation, and Bioethics were decided to be given.

Outcome

1. The extra efforts taken by the teaching staff and trainers were found effective by (percentage majority) of students .
2. Practical training sessions including simulated by each by each department were very useful.
3. All Value Added Courses were very well appreciated, including hands on training and aided the students is be more confident in providing quality services.
4. All certified courses increased the clinical experience and enriched the students.

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FEEDBACK and ACTION TAKEN for TEACHERS

Feedback

1. The possibility of involving and adopting new strategies of teaching learning modules should be open
2. Flexibility of using the modern techniques and infrastructure to update the Methods should be made available for better delivery of curriculum .

Action Taken

1. Formal instructions were circulated to all HOD's to address the concern to fulfill the requirements requested by the teaching faculty.
2. Modification of infrastructure as per requirement and
3. TL aids for effective delivery of curriculum were updated
4. Library with e library updation was done as per instruction received from HOD's of Various departments.

Outcome

1. More effective and updated TL session could be organized by the faculty suiting the departments of the curriculum as per name
2. The effectiveness of the newer modules were contributory in organizing integrated session involving multiple department aiding better delivery of the competency training.

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Employers Feedback analysis and action taken

Feedback:

General attitude and communication of the employees graduated from the institution were concerned upon by the employers and found that 43% found it very good and 22% found it satisfactory.

Action Taken:

1. Multiple AET COM session were planned and implemented for the batches under tutoring so as to increase the exposure to real life situations and improve the communication skills under possible circumstances

2. Social outreach activities and family adoption programmes were planned outcome - students find it earlier in simulated environment and clinics to communicate and mentor their attitude so as to meet the expected standards of the profession.

Outcome :

Team work efficiency was graded very good in 94% of feedback

So was the co-ordination with colleges and co-operation within the staff.

Very good efforts is stepping up and taking up extra responsibilities when needed was commented (94%) and so was appreciated the opening to new ideas (90%) eager lines to leaves and being undated in the field (96%) the ability is project self as a part of the institution was appreciated as very good by majority(90%) and willingness served work

Principal

efficiently in a deadline driven environment (72%) engaging in social activities as service to the society was appreciated as very good(48%) and poor by (143%)

All their up the standard of training provided by the institution aiding in moulding a professional for service appreciated as excellent by 29% and very good by 46% of the employees.

Feedback analysis and action taken for Professionals

Feedback:

Various professionals give their feedback regarding the various aspects of efficacious curriculum implementation assessment methods and standards of students evaluated

33% found excellent average of syllabus based on competency 45% found it very good. The objectives were found to be well defined to the standard and facilities by 50% (Very Good) and 30% found it (Excellent)

32.5% found that professional and practical skills were referred exactly is the knowledge acquired and 50% found very good efficiency in the assessment methods.

38.2% found the excellent support system staff and instructions to conduct exam efficiency without mis-creancy

53% found very good correlation between effective research activities in implementation of curriculum and 56% found that the outcome of active student learning methods in curriculum implementation was very good.





27% find that the curriculum implemented meets the standard for pursuing further students in the field and may require more simulated simulation training

33% found that the overall standard of the institution was excellent and

Action taken

All HOD's wereregarding need of simulated training and more such sessions were encouraged and planned

Outcome

Simulated environment sessions role player and case discussion were well appreciated and welcomed by standards

Active students leaving sessions were much appreciated and found to be productive.

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KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on.....18/01/2022
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. KS KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5.	DR. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6.	DR. ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of the CC Meeting held on 18.01.2022 at 11 am (online)

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative)
- Dr Rosh PK, Professor, Dept of Medicine (Medical representative)

Agendas	Points discussed	Decisions
1. Overview of Foundation course for 2021 batch.	<ul style="list-style-type: none"> • The new batch of MBBS shall be joining by February 2022. Foundation course for the batch will have to be supervised by the MEU as the previous years. 	<ul style="list-style-type: none"> • Tentative Duty list for the Foundation course for the members will be declared once the dates of FC are confirmed by the Head of the Institute.
2. Mentorship program	<ul style="list-style-type: none"> • Importance and relevance as recommended by MCI • SOP for the programme • Mentorship diary 	<p>Members realized the importance of mentorship program as one of the activities under MEU. Decision to strongly pursue this longitudinal program from this year onwards.</p> <p>A rough draft on the SOP was discussed. A detailed meeting to decide the SOP is will be scheduled on 30/05/2022 at 10 am. The SOP will include the following - criteria for allotment of mentees to mentors/ criteria for change of mentors/ schedule of mentor-mentee meetings/mentor meetings with Mentorship coordinator/ Role of coordinator, conveners and mentors- guidelines / communications to parents or guardians/yearly parent -mentor meeting/communications to higher authorities/SSGP and other support programs/mentorship diary custody after completion of each phase and process of allotting and passing on mentorship diaries</p> <p>"A mentorship diary for the whole course of study shall be provided to the student on the first day of foundation course. The diary shall include the mentorship records of all the phases and will be passed on to the mentors in the subsequent years as the student progresses through the course of study. The responsibility of formulating the mentorship diary will be given to Dr Ramesh, Professor, Surgery. He shall present the diary draft on the next meeting scheduled on 31/04/22. Thereafter the final look and content of the diary shall be finalized and given for print.</p>



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The meeting concluded at 12 noon.
Minutes recorded by **Dr Divya G Krishnan, MEU coordinator**
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on..... 30/05/2022
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. KS KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5.	DR. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALTY)	
6.	DR. ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALTY)	

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**
Minutes of the CC held on 30.05.2022 at 12 noon

Attended by

Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative), *Dr. Resh P. Medical*

Agendas	Points discussed	Decisions/Action plan
Planning of CME on Curricular aspects along with Medical Education Unit	<ul style="list-style-type: none"> • Rationale for conducting the CME related to newer areas introduced under CBME was detailed by the MEU Coordinator. • Tentative dates • Target audience • Topics to be covered • Speakers to be called • Venue • Budget 	<ul style="list-style-type: none"> • All members approved for the conduct of CME • October 14th, 2022 (Friday) • Faculty ranks assistant professor & above from parent institute and nearby colleges. • Curriculum changes & the impact on the medical teacher • Early clinical exposure – the challenges of hospital- based sessions. • Learner doctor method • Family adoption program • Effective use of skill lab for teaching & assessment. • Importance of student & faculty feedback in curriculum development • Panel discussion on Challenges faced in CBME implementation. • Resource faculty from GMC, Kzd, & GMC, Ktyrn. MEU members given list of speakers who they will contact and enquire regarding availability for the CME. The final list will be decided after confirming availabilities. • Lecture hall 4 • A rough budget was calculated & expenses were estimated at 1 lakh. Expecting a turn up of atleast 100 participants and financial contribution by the college, the registration fee was fixed at Rs 500. • The coordinator shall prepare a proposal & present to the Principal. Further planning will be done if permission and financial support will be given by the

[Signature]
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of the CC held on 23.09.2022 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
- Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative)

Agendas	Points discussed	Decisions/Action plan
1. Planning of Electives for MBBS 2019 Batch.	<ul style="list-style-type: none"> • Communication received from the Principal that MEU make a plan for conducting Electives for 2019 batch. 	<ul style="list-style-type: none"> • Elective duration - 1 month. Block 1 15 days, block 2 15 days. (17.12.2022 to 15.1.2023) • Batch will be divided into 2 groups roll no 1-69 & 70-138. 1st group will do block 1 for 1st 15 days while group 2 will do block 2 electives. During next 15 days, groups will interchange the electives. • Modules will be invited from all departments for block 1 and 2. Departments will submit their modules by 4.10.2022 to college office. • Once electives are received, it will be compiled and displayed on students notice board for students to make informed choices. Display will be done by 17.10.2022. • Students will be given a preference form to arrange the electives in block 1 & 2 in order of their preferences. The forms should be submitted to the office by 25.10.2022. • An elective allotment committee will be formed which will allot the electives based on 2nd MBBS university rank order and preference list given by students. The allotment list will be declared by 3.11.22.

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Minutes recorded by Dr Divya G Krishnan, MEU Coordinator.

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KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on... 23/09/2022
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. K.S. KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5.	DR. RAMESH, P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on.....09/11/2022.....

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DINYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. KS KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5.	DR. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	

**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**
Minutes of the CC Meeting held on 09.11.2022 at 11 AM

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative)

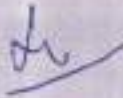
Agendas	Points discussed	Decisions/Action plan
1. Orientation day program for MBBS 2022 batch	<ul style="list-style-type: none"> Meeting of the coordinator was done with the Principal regarding deciding the orientation day program for MBBS 2022 batch. Program schedule was discussed and decided. 	<ul style="list-style-type: none"> Date of program: 15.11.2022. Shall be coordinated by Dr Divya G Krishnan and assisted by Dr Sreekala KN Program schedule as discussed will be prepared and forwarded to Principal's office.
2. Foundation course supervision duties	<ul style="list-style-type: none"> Foundation course as discussed with Principal will start on 15.11.22 to 30.11.22. 	<ul style="list-style-type: none"> Dr Divya G Krishnan shall prepare the foundation course schedule and forward to Principal's office by 12.11.22. Supervision duties for MEU members shall be included in the schedule. Mutual interchanges of duties may be done if found inconvenient.
3. Curriculum orientation to Phase 3 part 2 sub curriculum members.	<ul style="list-style-type: none"> In view of the Phase 3 part 2 of MBBS 2019 Batch going to start next year by March, an orientation session on Phase 3 part 2 curriculum details is to be done. 	<ul style="list-style-type: none"> Dr Divya G Krishnan shall conduct the orientation session on 17.12.22. All CC & MEU members should participate in the session. Circular for the program shall be forwarded from College office.

The meeting concluded at 12.30 p.m.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator.

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on.....15/01/2021.....

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. KS KRISHNAKUMAR	PROFESSOR, ANATOMY (PRECLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARACLINICAL)	
5.	DR. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6.	DR. ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

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KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 15.01.2021 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
Foundation course conduct planning for MBBS 2020 Batch	<ul style="list-style-type: none"> Foundation course commencement date. 	<ul style="list-style-type: none"> 02.02.20 with inauguration day.
	<ul style="list-style-type: none"> Conduct of Foundation course 	<ul style="list-style-type: none"> Timetable of Foundation course to be sent to all resource faculty. Also information to all resource faculty about competency and objectives of session to be sent. Information will be sent from MEU mail. Dr Divya will look into it. Foundation course duration: 2 weeks in the beginning and rest of sessions spanned over first 6 months. Foundation Course dates : 2.2.21 (inauguration day) 3.2.21 to 11.2.1 (2-4 p.m.) 12.4.21 to 17.4.21 (2-4pm)
	<ul style="list-style-type: none"> Venue 	<ul style="list-style-type: none"> Foundation course will be conducted on all days from Lecture Hall 1
	<ul style="list-style-type: none"> Logbook for foundation course 	<ul style="list-style-type: none"> Format decided. Log book files will be provided to students on the inauguration day.
	<ul style="list-style-type: none"> Coordination of Foundation course sessions. 	<ul style="list-style-type: none"> A curriculum committee/MEU member should be present to supervise the sessions on each day. A duty roster will be prepared by Dr Fasna for this. Attendance (FN/AN) shall be taken by the member.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator

Principal
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Chairman, Curriculum Comm



KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on 03/07/2021
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR DINYA G. KRISHNAN	MEU COORDINATOR	
3.	DR KS KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5.	DR RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6.	DR ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of the CC Meeting held on 03.07.2021 at 11 am

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
- Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative)
- Dr Rosh PK, Professor, Dept of Medicine

Agendas	Points discussed	Decisions
1. RBCW Application status	<ul style="list-style-type: none"> • Application approval status • NMC observer 	<ul style="list-style-type: none"> • RBCW approved to be conducted at KMCT Medical College from 16.8.22 TO 18.8.22. • The Observer appointed is Dr Rebeca, Associate Professor, Biochemistry, Resource faculty, RCMET, GMC, Kozhikode
2. Venue arrangement for RBCW	<ul style="list-style-type: none"> • Venue location • Venue setting • Incharge 	<ul style="list-style-type: none"> • Lecture Hall 4, 2nd floor, KMCT Medical college • Request for furniture/AV Aids/table cloth shall be forwarded to the Principal. • Dr Bindu Mohandas & Dr Nisreen will be incharges for venue arrangements.
3. Printing works	<ul style="list-style-type: none"> • Incharge • Materials to be printed 	<ul style="list-style-type: none"> • Dr Ubedulla & Dr Divya will be incharge of printing works. • RBCW booklets, certificates, feedback forms, schedules, Pretest & posttest questionnaires, exercise worksheets.

The meeting concluded at 12 noon

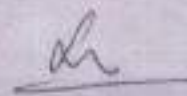
Minutes recorded by Dr Divya G Krishnan, MEU Coordinator.

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KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on..... 23/11/2021.....
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR. DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. KS KRISHNAKUMARI	PROFESSOR, ANATOMY (PRE-CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of the CC Meeting held on 23.11.2021 at 11 am

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr KS Krishnakumari, Professor, Dept. of Anatomy (Pre clinical representative)
- Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical representative)
- Dr Rosh PK, Professor, Dept of Medicine (Medical Representative)

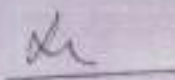
Agendas	Points discussed	Decisions
1. Revised basic course workshop - 3 rd session	<ul style="list-style-type: none"> • RCMET, Kozhikode temporarily not allowed to conduct RBCW in colleges under via a communication received from UGMEB, NMC • Participant List for 3rd RBCW session prepared. • Program schedule and resource faculty remain same as the 2nd RBCW. • Exercise booklet for next RBCW will be modified. 	<ul style="list-style-type: none"> • MEU coordinator shall follow up with the RCMET, Kozhikode on their resource faculty updation status and shall apply for the 3rd RBCW as and when the RCMET starts permitting the conduct of RBCW in colleges under it. • RBCW exercise booklet modification, work distribution list will be mailed to all members. The assigned work shall be mailed back by 28.12.2021
2. Phase 3 part 1 Faculty sensitizations	<ul style="list-style-type: none"> • It is observed that all faculty of Phase 3 part 1 departments are not oriented about CBME. 	<ul style="list-style-type: none"> • A whatsapp group of Phase 3 part 1 faculty will be formed by 30.11.21. • Resource materials on the basic tenets of CBME in the form of pdfs/video recordings etc will be shared in the group to orient the faculty during December. Online discussion on Sunday afternoon of every week of December will be held to clarify further doubts.

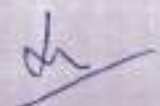
The meeting concluded at 12 noon

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator

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CHAIRMAN, CURRICULUM COMMITTEE


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KMCT Medical College
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on...21/03/2020...

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nair	Principal Chairman, CC Committee	
2.	Dr. Divya G. Krishnan	MEU Coordinator	
3.	Dr. Fanna K.A.	Assoc. Prof, Physiology (Para-clinical)	
4.	Dr. Shaikh Ubaidulla	Professor, Pharmacology (Para-clinical)	
5.	Dr. Ramesh P.K.	Professor, Surgery (Surgical speciality)	
6.	Dr. Rosh P.	Professor, Medicine (Medical speciality)	

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KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 21.03.2020 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasma KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
1. Initiation of online classes in the Institution for all batches of MBBS students.	<ul style="list-style-type: none"> The need for uninterrupted academics during lockdown period. Different Online teaching platforms: available- pros, cons, feasibility, cost considerations. Schedule for online classes Student online communications 	<ul style="list-style-type: none"> To start online classes from 25.3.2020 for all batches of MBBS students. To use Zoom conferencing application (basic free version), Google classroom, whatsapp class. Different phases to have their schedule for online classes. Members from different phases will coordinate the preparation of the schedule. Email IDs of students to be forwarded to all departments from college office. Departments to form whatsapp group for different batches through Batch representatives.
2. Facilitation of online classes	<ul style="list-style-type: none"> Faculty orientation to online platforms. 	<ul style="list-style-type: none"> Dr Shaikh Ubedulla to conduct mock trials of Zoom session for different departments in a scheduled manner to orient them to the use of these platform Dr Divya G Krishnan to orient faculty regarding Google classroom through official faculty whatsapp group.
3. Weekly monitoring of online classes	<ul style="list-style-type: none"> Reporting of online classes from each department to MEU. 	<ul style="list-style-type: none"> Dr Divya G Krishnan to send reporting format to all departments. Compiled weekly report to be presented to the Head of the Institute.
4. Feedback from students	<ul style="list-style-type: none"> First feedback from students 	<ul style="list-style-type: none"> Open feedback from different batches to be collected after first 10 days of online teaching. Batch representatives to mail the feedback from the batch to the MEU email ID

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Meeting concluded at 01.00 PM

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator.

Chairman, Curriculum committee



KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on... 30/06/2020

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nair	Principal Chairman, CC committee	
2.	Dr. Divya G. Krishnan	MEU coordinator	
3.	Dr. Farna K. A.	Assoc. Professor, Physiology (Pre-clinical)	
4.	Dr. Shaikh Useddulla	Professor / Pharmacology (Para-clinical)	
5.	Dr. Ramesh P. K.	Professor / Surgery (Surgical speciality)	
6.	Dr. Roch P.	Professor, Medicine (Medical speciality)	

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

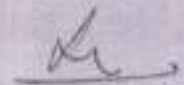
Minutes of the CC Meeting held on 30.06.2020 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fausa KA, Associate Professor, Dept. of Physiology (Pro clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P. Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
1. Participation in Online CISP 2 by RCMET	<ul style="list-style-type: none"> RCMET informed via mail that as per MCI guidelines CISP 2 will be held online by RCMET in last week of July 2020. 5 participants (MEU members/CC members/Phase 2 faculty) to be nominated from the college. 	<ul style="list-style-type: none"> Participants finalized <ul style="list-style-type: none"> Dr Divya G Krishnan, Assoc Prof, Pharmacology, MEU coordinator Dr Shaikh Ubedulla, Prof & HOD, Pharmacology, MEU member Dr Nisreen A R, Asst Prof, Forensic Medicine, MEU member Dr Mary Nandini Singh, Assoc Prof, Pathology Dr Khalid Ahmed, Assistant Prof, Microbiology The names shall be forwarded to RCMET in the recommended format by Dr Divya G Krishnan. The registration fee for the programme Rs 500 each shall be paid to Dr Divya G Krishnan, who shall make a common payment of Rs 2500 to RCMET for 5 participants.
2. Arrangements for Attending CISP 2	<ul style="list-style-type: none"> As per guidelines put forward by RCMET, all 5 participants have to attend from same room with arrangements for live audio-video streaming. 	<ul style="list-style-type: none"> The set up for the programme will be coordinated by Dr Shaikh Ubedulla and Dr Divya G Krishnan. It is decided to approach HOD, Dept of Pharmacology for permission to use the Experimental lab for attending CISP. Permission to use the computer system and wifi connection from the department will also be sought by the Coordinator through an official letter to the HOD, Pharmacology. Dr Shaikh Ubedulla has taken the responsibility of providing web camera and speakers for the programme.

Minutes recorded by **Dr Divya G Krishnan, MEU Coordinator.**



Chairman, Curriculum commit

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KMCT MEDICAL COLLEGE CURRICULUM COMMITTEE

Minutes of meeting held on..... 23/07/2020
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1-	Dr. LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2-	Dr. DIVYA G. KRISHNAN	MEU COORDINATOR	
3-	Dr. FASNA K.A.	ASSOC. PROF., PHYSIOLOGY (PRE-CLINICAL)	
4-	Dr. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA-CLINICAL)	
5-	Dr. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6-	Dr. ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

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KMCT Medical College
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of the CC Meeting held on 23.07.2020 at 12 noon


Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr Fasma KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
- Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
- Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
1. Conducting in house CISP 2	<ul style="list-style-type: none"> • As per communication received from RCMET, Colleges are required to conduct in house 2 day CISP 2 either online or physically by November 2020. • Participant list preparation. • Resource faculty list 	<ul style="list-style-type: none"> • Decided to conduct online CISP 2 • Date - 25th & 26th August 2020 • Request for Permission for conducting CISP 2 to be forwarded to RCMET by Divya G Krishnan latest by August 1st 2020 in the proforma required by RCMET • Participant list is prepared in the meeting. (13 faculty from para-clinical +17 from clinical, Preclinical faculty have been trained in CISP 1) • The resource faculty decided after all considerations:- Dr Divya G Krishnan, Dr Fasma KA, Dr Shaikh Ubedulla, Dr Ramesh PK, Dr Rosh P, Dr Bindu Mohandas, Dr Nirreen AR, Dr Mary Nandini Singh, Dr Khalid Ahmed.
2. Arrangements for Attending CISP 2	<ul style="list-style-type: none"> • As per guidelines put forward by RCMET, all 5 participants have to attend from same room with arrangements for live audio-video streaming. 	<ul style="list-style-type: none"> • The set up for the programme will be coordinated by Dr Shaikh Ubedulla and Dr Divya G Krishnan. • It is decided to approach HOD, Dept of Pharmacology for permission to use the Experimental lab for attending CISP. Permission to use the computer system and wifi connection from the department will also be sought by the Coordinator through an official letter to the HOD, Pharmacology. • Dr Shaikh Ubedulla has taken the responsibility of providing web camera and speakers for the programme.

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Dr Divya G Krishnan, MEU Coordinator


Chairman, Curriculum Committee

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on.....25/09/2020

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	Dr DIVYA G. KRISHNAN	ASSOC. PROF, PHARMACOLOGY MEU COORDINATOR	
3.	Dr. PASNA K.A.	ASSOC. PROFESSOR, PHYSIOLOGY (PRE-CLINICAL)	
4.	Dr. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA CLINICAL)	
5.	Dr. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6.	Dr ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

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KMCT Medical College
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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**


Minutes of the CC Meeting held on 25.09.2020 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasma KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
CISP 2 report	<ul style="list-style-type: none"> Dr Divya presented the CISP 2 report which contained the pre-post assessment analysis and feedback analysis of participants. 	<ul style="list-style-type: none"> As communicated by RCMET, certification of all participants who did CISP 2 will be done only after the completion of RBCW 2. Certificates signed by NMC observer will be retained by MEU coordinator till the completion of RBCW by participants.
Phase 2 curriculum planning	<ul style="list-style-type: none"> Phase 2 curriculum planning for MBBS 2019 has to be started. Guidelines are uploaded on the NMC official website 	<ul style="list-style-type: none"> GME guidelines and UG volume 1 to be forwarded to all Phase 2 departments from MEU mail. AETCOM module and Skill module to be forwarded to all Phase 2 departments from MEU mail. Phase 2 sub curriculum committee consisting of Phase 2 HODs and 1 key member from each phase 2 department to be formed which will be preparing the annual timetable for phase 2. Dr Ubedulla shall coordinate the phase 2 timetable with sub curriculum committee members. MEU shall conduct a sensitization for phase 2 sub curriculum committee members by the end of October 2020. Dr Divya shall look into the sensitization session. AETCOM for phase 2 can be coordinated by MEU. MEU shall look into the division of AETCOM sessions among phase 2 departments and prepare the AETCOM timetable for the complete year.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on... 05/11/2020...

Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	DR LATHI NAIR	PRINCIPAL CHAIRMAN, CC COMMITTEE	
2.	DR DIVYA G. KRISHNAN	MEU COORDINATOR	
3.	DR. FARNA K.A.	ASSOC PROF, PHYSIOLOGY (PRE CLINICAL)	
4.	DR. SHAIKH UBEDULLA	PROFESSOR, PHARMACOLOGY (PARA CLINICAL)	
5.	DR. RAMESH P.K.	PROFESSOR, SURGERY (SURGICAL SPECIALITY)	
6.	DR. ROSH P.	PROFESSOR, MEDICINE (MEDICAL SPECIALITY)	

Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 05.11.2020 at 12 noon

Attended by

- Dr Lalfi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasha KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)


Agendas	Points discussed	Decisions
Update on Phase 2 curriculum	<ul style="list-style-type: none"> Dr Ubedulla updated the members about the progress of the Phase 2 curriculum planning 	<ul style="list-style-type: none"> The following to be ready before 31.12.2020. <ul style="list-style-type: none"> - Phase 2-year planner - Phase 2 master timetable - Annual Competency wise timetable - Clinical posting rotation schedule - Time of Internal examination Dr Ubedulla shall coordinate the same with Phase 2 sub curriculum committee. Phase 2 timetable upload to be done before January 15th 2021. Dr Divya shall coordinate with Phase 2 sub curriculum committee and look into the timetable uploading in college website.
AETCOM timetable for Phase 2	<ul style="list-style-type: none"> Dr Divya updated regarding the division of AETCOM sessions among Phase 2 departments. 	<ul style="list-style-type: none"> AETCOM timetable to be prepared by MEU before 31.12.2020

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator



Chairman, Curriculum Committee

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on... 05/06/2019
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nair	Principal Chairman, CC committee	
2.	Dr. Divya G. Krishnan	MEU coordinator	
3.	Dr. Fasma KA	Assoc. Professor, Physio- -logy (Pre-clinical)	
4.	Dr. Shaikh Ubedulla	Professor, Pharmacology (Para-clinical)	
5.	Dr. Ramesh P.K.	Professor, Surgery (Surgical speciality)	
6.	Dr. Rosh P	Professor, Medicine (Medical speciality)	

Principal
KMCT Medical College
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KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 05.06.2019 at 12 noon

Attended by


- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
- Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
- Dr Fasna KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
- Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
- Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
- Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
New curriculum documents circulation to all departments.	<ul style="list-style-type: none"> • New curriculum is called as competencybased curriculum (CBME) • Aspects like Competencies and SLO pertaining to new curriculum was discussed by members. • New elements included in CBME such as Foundation course, Early clinical exposure, AETCOM discussed based on Graduate medical regulations 2019. 	<ul style="list-style-type: none"> • A copy of Graduate Medical Regulations 2019 to be mailed to all departments for reference regarding the CBME curriculum. • UG volume 1 will be mailed to first year departments - Anatomy, Physiology, Biochemistry.
Foundation course timetable for the first batch of CBME.	<ul style="list-style-type: none"> • Elements of foundation course to be conducted was referred from the FC module issued by MCI. Members discussed feasible formats to incorporate all elements in the fc timetable. 	<ul style="list-style-type: none"> • Dr Shaikh Ubedulla & Dr Divya will prepare the draft of foundation course timetable and present in the next meeting.
Phase I timetable planning	<ul style="list-style-type: none"> • Phase I has new elements- ECE, AETCOM • 80 % of curriculum to be aligned & 20% integrated. 	<ul style="list-style-type: none"> • Phase I sub-curriculum committee will be constituted with HODs of Phase I departments and 1 key faculty from each of the first year department. Dr Fasna shall guide and support the subcommittee in formatting the Phase I timetable. Dr Fasna will update about the phase I timetable in the next meeting.

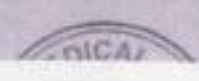
The meeting concluded at 1.00 p.m.

Minutes recorded by **Dr Divya G Krishnan, MEU Coordinator**


Principal
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 Chairman, Curriculum committee


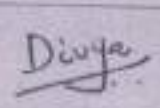



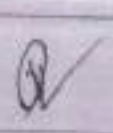


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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on... 05/07/2019
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nais	Principal Chairman, CC committee	
2.	Dr. Divya G. Krishnan	MEU coordinator	
3.	Dr. Fasma K.A	Assoc. Professor, Physi- -ology (Pre-clinical)	
4.	Dr. Shaikh Ubedulla	Professor, Pharmacology (Para-clinical)	
5.	Dr. Ramesh P.K.	Professor, Surgery (Surgical speciality)	
6.	Dr. Rosh P.	Professor, Medicine (Medical speciality)	



Principal
KMCT Medical College
Manassery P.O.
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KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 05.07.2019 at 12 noon

Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasma KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
Review of Foundation course timetable	<ul style="list-style-type: none"> Timetable draft presented by Dr Divya, reviews by members and changes incorporated. 	<ul style="list-style-type: none"> Final foundation course timetable after incorporating all changes will be prepared by Dr Divya latest by 20.07.2019
Update on Phase 1 timetable	<ul style="list-style-type: none"> Dr Fasma updated the progress regarding Phase 1 timetable preparation. 	<ul style="list-style-type: none"> Phase 1 sub-committee to finalize the Phase 1 timetable by 20.07.2019. Dr Fasma shall communicate the decision to Phase 1 sub-committee.
Uploading of Foundation course timetable and Phase 1 timetable on College website.	<ul style="list-style-type: none"> MCI has stipulated that Foundation course timetable and Phase 1 timetable to be displayed in College website. 	<ul style="list-style-type: none"> Foundation course timetable and Phase 1 timetable shall be displayed in college website by 25.7.2019. Dr Divya and Dr Fasma shall look into the uploading of timetables in the college website.

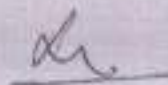
The meeting concluded at 1.00 p.m.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator



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Chairman, Curriculum committee



KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 15.07.2019 at 12 noon

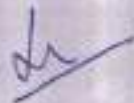
Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasma KA, Associate Professor, Dept. of Physiology (Pre-clinical representative)
 Dr Shuikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

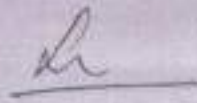
Agendas	Points discussed	Decisions
Foundation course conduct planning	<ul style="list-style-type: none"> • Foundation course commencement date. 	<ul style="list-style-type: none"> • 01.08.19 with inauguration day.
	<ul style="list-style-type: none"> • Conduct of Foundation course 	<ul style="list-style-type: none"> • Timetable of Foundation course to be sent to all resource faculty. Also information to all resource faculty about competency and objectives of session to be sent. Information will be sent from MEU mail. Dr Divya will look into it.
	<ul style="list-style-type: none"> • Venue 	<ul style="list-style-type: none"> • Foundation course will be conducted on all days from Lecture Hall 1
	<ul style="list-style-type: none"> • Logbook for foundation course 	<ul style="list-style-type: none"> • Format decided. Log book files will be provided to students on the inauguration day.
	<ul style="list-style-type: none"> • Coordination of Foundation course sessions. 	<ul style="list-style-type: none"> • A curriculum committee/MEU member should be present to supervise the sessions on each day. A duty roster will be prepared by Dr Fasma for this. Attendance (FN/AN) shall be taken by the member.

The meeting concluded at 1.00 p.m.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator



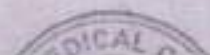
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Chairman, Curriculum committee

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**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on 15/07/2019
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nair	Principal Chairman, CC committee	
2.	Dr. Divya G. Krishnan	Assoc. Prof, Pharmacology MEU coordinator	
3.	Dr. Farna K.A.	Assoc. Prof, Physiology (Paraclinical)	
4.	Dr. Shaikh Useddulla	Professor, Pharmacology (Paraclinical)	
5.	Dr. Ramesh P.K.	Professor, Surgery (Surgical speciality)	
6.	Dr. Rosh P.	Professor, Medicine (Medical speciality)	

Principal
KMCT Medical College
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Kozhikode



**KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE**

Minutes of meeting held on... 20/9/2019.....
Venue: MEU Hall, 4th Floor, Medical College Building

Meeting attended by:

Sl No	Name	Designation	Signature
1.	Dr. Lathi Nair	Principal Chairman, CC committee	
2.	Dr. Divya G. Krishnan	MEU coordinator	
3.	Dr. Farha K. A	Assoc. Prof, Physiology (Preclinical)	
4.	Dr. Shaikh Ubadulle	Professor, Pharmacology (Paraclinical)	
5.	Dr. Ramesh P. K.	Professor, Surgery (Surgical speciality)	
6.	Dr. Rosh P.	Professor, Medicine (Medical speciality)	

Principal
KMCT Medical College
Manassery P.O.
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KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC Meeting held on 20.09.2019 at 12 noon

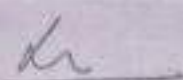
Attended by

- Dr Lathi Nair, Principal, Chairman, Curriculum Committee
 Dr Divya G Krishnan, Associate Professor, Dept. of Pharmacology (MEU Coordinator)
 Dr Fasna KA, Associate Professor, Dept. of Physiology (Pre clinical representative)
 Dr Shaikh Ubedulla, Professor, Dept of Pharmacology (Paraclinical representative)
 Dr Ramesh PK, Professor, Dept of Surgery (Surgical speciality representative)
 Dr Rosh P, Professor, Dept of Medicine (Medical speciality representative)

Agendas	Points discussed	Decisions
Foundation course report	<ul style="list-style-type: none"> Foundation course report was presented by Dr Divya, which included the details of the sessions like the TL methods used, assessments etc. The report also contained the student feedback analysis. The members went through the report. 	<ul style="list-style-type: none"> It was decided to forward the detailed foundation course report to Nodal centre, Govt Medical College, Kottayam. Dr Divya was given the responsibility to forward to Nodal centre.
Uploading phase 1 monthly timetable to college website-action to be taken	<ul style="list-style-type: none"> Lack of official communication to our college from MCI/Nodal center/RCMET in this regard. 	<ul style="list-style-type: none"> Reminder mail will be sent to nodal centre by MEU coordinator to provide us with information on the same. A circular asking phase 1 departments to keep the monthly timetable ready (in the form of competencies and objectives covered during the month) to be issued from Principal's office.
Implementing curriculum based assessment (CBA)	<ul style="list-style-type: none"> CBA module has been released by MCI on their official website. 	<ul style="list-style-type: none"> To forward the module to all phase 1 departments for their reference from MEU mail.

The meeting concluded at 1.00 p.m.

Minutes recorded by Dr Divya G Krishnan, MEU Coordinator


 Chairman, Curriculum committee

KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC meeting held on 10/12/2018 at 11 AM

Attended by:

Dr Lathi Nair, Principal , Chairman Curriculum Committee.

Dr Fasna KA, Assistant Professor ,Department of Physiology (Preclinical representative)

Dr Aisabi, Professor & HOD , Dept of Pathology (Paraclinical)

Dr Veny John, Assistant Professor, Dept of Paediatrics (Medicine & Allied disciplines)

Dr Naresh Kumar V, Associate Professor, Dept of Ortho paedics (Surgery & Allied disciplines)

Dr Anand Pawar , MEU Coordinator, Professor & HOD Dept of Community Medicine

Agendas of the Meeting:

Chairman welcomed the Members.

Planning for visits and internal exams.

Discussed about Course evaluation – Parent , teacher and student evaluation.


Discussed about special training with special classes and tests during the study holidays.


Discussed about faculty development programmes.

MEU coordinator delivered the vote of thanks.

The meeting concluded at 12PM.

Minutes recorded by Dr Anand Pawar, MEU Coordinator.

 Copy to :-


Chairman , Curriculum committee

The Principal, CC File: CC members
KMCT Medical College
Manassery PO
Kozhikode

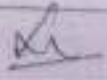

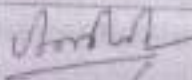
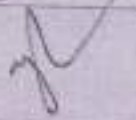
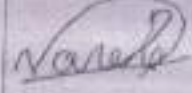
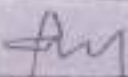
KMCT MEDICAL COLLEGE

CURRICULUM COMMITTEE

Minutes of the CC meeting held on 10/12/2018 at 11 AM.

Venue: MEU Hall, Medical college Building.

Meeting Attended by:

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr Lathi Nair	Principal , Chairman CC Committee	
2	Dr Fasna KA	Assistant Professor, Department of Physiology (Preclinical representative)	
3	Dr Aisabi	Professor & HOD Dept of Pathology (Paraclinical)	
4	Dr Veny John	Assistant Professor Dept of Paediatrics. (Medicine & Allied disciplines	
5	Dr Naresh Kumar V	Associate Professor, Dept of Ortho paedics (Surgery & Allied disciplines)	
6	Dr Anand Pawar	MEU Coordinator & HOD Dept of Community Medicine	



KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE

Minutes of the CC meeting held on 12/06/2018 at 12 PM.

Attended by:

- Dr Lathi Nair, Principal , Chairman Curriculum Committee.
Dr Fasna KA , Assistant Professor ,Department of Physiology (Preclinical representative)
Dr Alsabi, Professor & HOD , Dept of Pathology (Paraclinical)
Dr Veny John, Assistant Professor, Dept of Paediatrics (Medicine & Allied disciplines)
Dr Naresh Kumar V, Associate Professor, Dept of Ortho paedics (Surgery & Allied disciplines)
Dr Anand Pawar , MEU Coordinator, Professor & HOD Dept of Community Medicine

Agendas of the Meeting:


- Chairman welcomed the Members.
Discussed the tentative time of exam for all batches.
Discussed about the remedial measures for low achievers.
And discussed about Student support.
MEU coordinator delivered the vote of thanks.


The meeting concluded at 1PM.

Minutes recorded by Dr Anand Pawar, MEU Coordinator.

Copy to :-

The Principal, CC File, CC members


Chairman , Curriculum committee



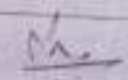

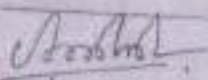

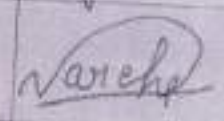
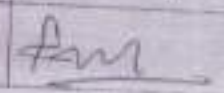
Principal
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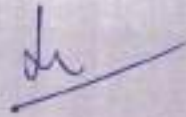
KMCT MEDICAL COLLEGE
CURRICULUM COMMITTEE

Minutes of the CC meeting held on 12/06/2018, at 12 PM.

Venue: MEU Hall, Medical college Building.

Meeting Attended by:

SI NO	NAME	DESIGNATION	SIGNATURE
1	Dr Lathi Nair	Principal, Chairman CC Committee	
2	Dr Fasna KA	Assistant Professor, Department of Physiology (Preclinical representative)	
3	Dr Aisabi	Professor & HOD Dept of Pathology (Paraclinical)	
4	Dr Veny John	Assistant Professor Dept of Paediatrics. (Medicine & Allied disciplines)	
5	Dr Naresh Kumar V	Associate Professor, Dept of Ortho paedics (Surgery & Allied disciplines)	
6	Dr Anand Pawar	MEU Coordinator & HOD Dept of Community Medicine	



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KMCT MEDICAL COLLEGE

Curriculum Committee Meeting Held On 10/06/2017

Venue :- MEU Hall, Medical College Building.

Members Present:-

- Dr. Lathi Nair, Principal , Chairman Curriculum Committee'
Dr. Fasma KA, Assistant Professor, Department of Physiology (Preclinical representative)
Dr. Aisabi, Professor & HoD , Dept of Pathology (Paraclinical)
Dr. Veny John, Assistant Professor, Dept of Paediatrics (Medicine & Allied disciplines)
Dr. Naresh Kumar V, Associate professor, Dept of Ortho paedics (Surgery & Allied disciplines)
Dr. Anand pawar, MEU Coordinator, Professor & HOD Dept of Community Medicine

Agendas of the Meetings:-

1. Discussion about the Academic plan for all batches of MBBS.
2. Discussion about special training for slow learners.
3. Based on the students feedback, Discussion about to conduct certain value added courses and certificate courses.

Minutes of the meeting :

1. Chairman welcomed the Members.
2. Discussed the tentative time Of exam for all batches'
3. Discussed about the remedial measures for low achievers'
4. And discussed about student's support. As per the students feedback decided to conduct six value added courses and six certificate courses for every year.

MEU coordinator delivered the vote of thanks.

The meeting concluded at 1PM.

Minutes recorded by Dr Anand Pawar, MEU Coordinator'

Copy to :-

The Principal, CC File, CC members



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Chairman , Curriculum committee

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CURRICULUM COMMITTEE

Minutes of the CC meeting held on 10/06/2017 at 12 PM.

Venue: MEU Hall, Medical college Building.

Meeting Attended by:

SI NO	NAME	DESIGNATION
1	Dr Lathi Nair	Principal, Chairman CC Committee
2	Dr Fasma KA	Assistant Professor, Department of Physiology (Preclinical representative)
3	Dr Aisabi	Professor & HOD Dept of Pathology (Paraclinical)
4	Dr Veny John	Assistant Professor Dept of Paediatrics. (Medicine & Allied disciplines
5	Dr Naresh Kumar V	Associate Professor, Dept of Ortho paedics (Surgery & Allied disciplines)
6	Dr Anand Pawar	MEU Coordinator & HOD Dept of Community Medicine

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TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.

Principal
KMCT Medical College
Manassery P.O.
Kozhikode


Principal





KMCT
MEDICAL COLLEGE

**MINUTES OF MEETING OF INSTITUTIONAL
ACADEMIC COMMITTEE
FOR 2021-2022**



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 22-06-2022

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 22-06-2022 at 11 am.

Agenda:

1. For monitoring the academic activity happening in each department.
2. Time frame work for submission of data compiled from each department.

MINUTES:

1. Principal welcomed the members.
2. Preschedule report of academic activity for each year to be made and handed over before every month.
3. Meeting of all academic coordinators will be decided to conduct every month
4. over all review of the academic activities

Meeting concluded with a vote of thanks.




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KMCT Medical College
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KMCT MEDICAL COLLEGE
INSTITUTIONAL ACADEMIC COMMITTEE MEETING 22-06-2022

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Thulaseedharan	- Prof & HOD	General Medicine
3.	Dr. Shaikh Ubedulla SID	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor & HOD	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor & HOD	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Sushil Kakkan	Professor & HOD	Psychiatry
13.	Dr. Beena Philomina J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
16.	Dr. Jyothi	Professor & HOD	Ophthalmology
17.	Dr. Jayakrishnan	Professor & HOD	Community Medicine



[Signature]

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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 20-12-2021 at 11 am.

Agenda:

1. NAAC accreditation preparation.
2. To conduct audit of all departments.
3. NEXT exam preparation.

MINUTES:

1. Principal welcomed the members.
2. Plans for NEXT preparation was recommended by various HOD'S
3. Discussed about remedial measures for low achievers.
4. Review of various CME'S conducted during the entire year.
5. MEU Co ordinator delivered the vote of thanks.

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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 20- 12-2021

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Thulaseedharan	- Prof & HOD	General Medicine
3.	Dr. Shaikh Ubedulla SID	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor & HOD	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Sushil Kakkan	Professor & HOD	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
16.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
17.	Dr. Annie John	Professor & HOD	Community Medicine




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**MINUTES OF MEETING OF INSTITUTIONAL
ACADEMIC COMMITTEE
FOR 2020-2021**



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10-06-2021

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 10-06-2021 at 11 am.

Agenda:

1. To discuss and decide on certain modifications of guidelines for submission of Ethics/ Ethical clearance .
2. Regarding condonation of break of study in UG and PG courses.
3. Action plan for NAAC Peer team visit.
4. To form an IT Support team for NAAC documentation.
5. Formation of Criteria wise teams with team leaders.

MINUTES:

1. Principal welcomed the meeting.
2. Review of previous meeting was conducted.
3. The activities to be conducted in the AY 21 -22 ARE DISCUSSED.
4. To Identify special efforts for tackling tough subjects.
5. It is decided to conduct Seminars, Conferences, and Technical events.
6. It is decided to conduct sports activities also.
7. Discussed about ethical clearance and condonation issues.
8. Discussed about the Preparation for NAAC accreditation.
9. Meeting concluded with a vote of thanks.

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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10-06-2021

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor	Orthopediatrics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Fasma K A	Associate Professor	Physiology
16.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
17.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine


Principal





KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 20- 08-2020

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 20- 08-2020 at 12 pm.

Agenda:

1. All the HOD'S are instructed to give the requirement of faculty members as per university standards and NMC guidelines.
- 2.. The fast learners and slow learners were identified by all the depts .
3. Applying for NAAC accreditation

MINUTES:

- 1.Principal welcomed the meeting.
2. Discussed about the faculty shortages .
3. Instructed to start preparation for NAAC accreditation.
- 4 It was decided to impart more skill based teaching as per new CBME curriculum.
5. Faculty membres suggested that IAs could be conducted in NMC assessment format with LAQs, SAQs, and MCQs .
- 6.Meeting concluded with a vote of thanks.

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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 20-08-2020

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor	Orthopediatrics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Fasna K A	Associate Professor	Physiology
16.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
17.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine


Principal





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MEDICAL COLLEGE

**MINUTES OF MEETING OF INSTITUTIONAL
ACADEMIC COMMITTEE
FOR 2019-2020**



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10- 02-2020

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 10- 02-2020 at 10 am.

Agenda: End of second half of AY 19-20.

1. The minutes of last meeting were read and the minutes were unanimously approved in the meeting.
2. All the HOD'S have presented the syllabus coverage report of their respective departments.

MINUTES:

1. Principal welcomed the members.
2. Discussed about the preparation of possible Electives list
3. Special training with special classes and tests during the study holidays were presented by HOD'S.
5. Meeting concluded with a vote of thanks.

PRINCIPAL



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KMCT Medical College
Manassery P.O.
Kozhikode



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10- 02-2020

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummer	Professor	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Fasma K A	Associate Professor	Physiology
16.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
17.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine

Principal

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MEDICAL COLLEGE

**MINUTES OF MEETING OF INSTITUTIONAL
ACADEMIC COMMITTEE**

FOR 2018-2019



**KMCT MEDICAL COLLEGE
INSTITUTIONAL ACADEMIC COMMITTEE MEETING 28-03-2019**

A meeting of HOD's, Unit Chiefs, Course coordinator and PG coordinator was conducted in the Conference Hall on 28/03/2019 at 11 a.m.

Agenda:

Academic Monitoring Cell of KUHS.

MINUTES:

1. The Principal apprised the staff of the Academic Monitoring Committee and its functions.
2. The IAC has to meet periodically & HOD's should ensure that academic programmes are planned and implemented.
3. The criteria for AMC were discussed.
4. The report from the Institution has to be sent to KUHS. Software has been developed for this purpose.
5. This Bi-annual AMC reports is mandatory for continuation of KUHS affiliation.
6. The meeting came to an end at 12 p.m.

PRINCIPAL



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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 28-03-2019

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummer	Professor	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
14.	Dr. M G Jose Raj	Professor & HOD	Biochemistry
15.	Dr. Fasna K A	Associate Professor	Physiology
16.	Dr. Sherly Vasu	Professor & Head	Forensic Medicine
17.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine


Principal





KMCT MEDICAL COLLEGE ACADEMIC MONITORING CELL TIER-I
Constitution of Institutional Academic Committee (IAC)

Institutional Academic Committee was formed as per NMC on date 28-03-2019.

Members :

- | | |
|---|------------------------------------|
| 1. Dr. Lathi Nair | - Chairman |
| 2. Dr. Balraj G | - Co-Chairman (Vice Principal) |
| 3. Dr. Krishnakumari | - Prof & HOD of Anatomy |
| 4. Dr. Zubaida P A | - Prof & HOD of Physiology |
| 5. Dr. Joseraj M G | - Prof & HOD of Biochemistry |
| 6. Dr. Shaik Ubedulla Shaikh Iqbal Daud | - Prof & HOD of Pharmacology |
| 7. Dr. Sathi P P | - Prof & HOD of Pathology |
| 8. Dr. Sudarsana.J | - Prof & HOD of Microbiology- |
| 9. Dr. Shirly Vasu | - Prof & HOD of Forensic Medicine |
| 10. Dr. Ramachandran | - Prof & HOD of ENT |
| 11. Dr. Ranjan Kumar | - Prof & HOD of Ophthalmology |
| 12. Dr. Annie John | - Prof & HOD of Community Medicine |
| 13. Dr. Vinod Krishnan M C | - Prof & HOD of General Medicine |
| 14. Dr. R.D. Vijayakumar | - Prof & HOD of General Surgery |
| 15. Dr. Chellamma.V.K | - Prof & HOD of OBG |
| 16. Dr. Balraj.G | - Prof & HOD of Paediatrics |
| 17. Dr. Ummar Parayil | - Prof & HOD of Orthopaedics |
| 18. Dr. Vijeesh Venugopal | - Prof & HOD of Anaesthesia |
| 19. Dr. Vasu C.K | - Prof & HOD of Radio Diagnosis |
| 20. Dr. Najeeba Riyaz | - Prof & HOD of Dermatology |
| 21. Dr. A.K. Abdul Khader | - Prof & HOD of Pulmonary Medicine |
| 22. Dr. Sushil Kakkan | - Prof & HOD of Psychiatry |

Unit Chiefs

1. General Medicine

- Dr. Vinodkrishnan M C - Unit I
- Dr. JoB Antony - Unit II
- Dr. Hemanth K - Unit III
- Dr. Binoy J Paul - Unit IV

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2. G.Surgery

- Dr.R D Vijayakumar - Unit I
- Dr.P G Mohandas - Unit II
- Dr.K K rajan - Unit III
- Dr.Ramesh P K - Unit IV

3. OBG

- Dr.Chellamma V K -Unit I
- Dr.Radha Nair -Unit II

4. Paediatrics

- Dr.BalrajG -Unit I
- Dr.Cherian N C -Unit II

Course co-ordinators

1. 1st Professional MBBS : Dr. Joseraj M G (Prof.& HOD, Biochemistry)
2. IInd professional MBSS : Dr. Sathi P P (Prof.& HOD, Pathology)
3. IIIrd Professional MBBS Part I : Dr.Annie John (Prof.& HOD, Community Medicine)
4. IIIrd Professional MBBS Part II: Dr.BalrajG (Prof.& HOD, Paediatrics)

House Surgeony Co-ordinator : Dr.P G Mohandas (Professor, G.Surgery)
PG Co-ordinator : Dr.Vijeesh Venugopal (Prof.& HOD, Anaesthesia)

Principal



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KMCT Medical College
Manassery P.O.
Kozhikode



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10-07-2019

A meeting of HOD'S , Unit chiefs, & course coordinator was conducted in the conference hall on 10-07-2019 at 10 am.

Agenda:

1. Commencement of first half of AY 19- 20.
2. Academic plan of all departments is discussed and should be thoroughly implemented.
3. The activities like value added programmes to be conducted.
4. Apart from university curriculum, students must get additional programmes like expert lecturers.
5. Review of MCI inspection related activities was taken.

MINUTES:

1. Principal welcomed the meeting.
2. Principal mentioned about CBME and appreciated the efforts of pre-clinical departments in being a part of all necessary activities so far implemented in our college.
3. The research point was reminded to all the HOD'S. Principal stressed the need for the senior staff to be a part of research activity and that it is not only for junior staff.
4. Discussed about AETCOM and Pandemic module.
5. Also discussed about Electives.
6. Discussed about for conducting value added courses and expert lecturers.
7. Meeting concluded with a vote of thanks.


PRINCIPAL

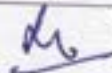




KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 10-07-2019

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
13.	Dr. Sudarsana J	Professor & HOD	Microbiology
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15.	Dr. Fasna K A	Associate Professor	Physiology
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17.	Dr. Ranjakumar	Professor & HOD	Ophthalmology
18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine

 Principal





KMCT
MEDICAL COLLEGE

**MINUTES OF MEETING OF INSTITUTIONAL
ACADEMIC COMMITTEE
FOR 2017-2018**



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 16-01-2018

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 16-01-2018 at 11 am.

Agenda:

1. Problems faced in commencement of academic sessions.
2. Preparation of academic calender.
3. Preparation of CME Calender.

MINUTES:

1. Principal welcomed the meeting.
2. The departmental meeting proceedings were presented by the HOD's.
3. The necessity to monitor the students attendance from the beginning was stressed upon as it is done now only at the end of the term. Hence the Principal requested the HOD'S to monitor the attendance on monthly basis and if there is shortage of attendance parents should be called and informed rather than informing the students alone.
4. Preparation of academic calender and CME calender were discussed.
5. The meeting concluded with a vote of thanks.



PRINCIPAL



KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 16- 01 -2018

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
8.	Dr. Cherian N C	Professor	Pediatrics
9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummer	Professor	Orthopedics
11.	Dr. K Ramachandran	Professor & HOD ENT	ENT Department
12.	Dr. Zoheb Raj	Assistant Professor	Psychiatry
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19.	Dr. Annie John	Professor & HOD	Community Medicine

[Signature] Principal

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INSTITUTIONAL ACADEMIC COMMITTEE MEETING 05 -07 - 2018

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 05 -07 - 2018 at 12 pm.

Agenda:

1. Constitution and reconstitution of committees.
2. Awareness drive against ragging in campus.

MINUTES:

1. Principal welcomed the meeting.
2. The poor performance of the students in 1st year was discussed and all the departments were requested to take up remedial measures.
3. Discussed about the constitution and reconstitution of various committees.
4. Discussed about anti ragging awareness programmes.
5. Meeting concluded with a vote of thanks.



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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 05 -07 - 2018

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
5.	Dr. R D Vijayakumar	Professor of Surgery	General Surgery
6.	Dr. Major Jog Antony	Professor	General Medicine
7.	Dr. Hemanth I K	Assistant Professor	General Medicine
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10.	Dr. Ummer	Professor	Orthopedics
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18.	Dr. Geethu G Nair	Associate Professor	Pathology
19.	Dr. Annie John	Professor & HOD	Community Medicine

Principal





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INSTITUTIONAL ACADEMIC COMMITTEE MEETING 18- 05-2017

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 18- 05-2017 at 10 am.

Agenda:

1. Conduct of extra-curricular activities.
2. Conduct of some certificate courses and value added courses
3. Improvement of students performances both curricular and extra-curricular.
4. Based on the students feedback, Discussion about to conduct certain value added courses and certificate courses

MINUTES :

1. Principal suggested the HOD'S to conduct the end posting exams mandatorily.
2. Regarding the stipend of interns and PG'S ,Principal said punctuality is strictly monitored for them and the stipend would be given accordingly.
3. It was decided to conduct some certificate courses and value added courses like Basic life support program.
4. Based on the students feedback , Decided to conduct Following value added courses

Personality Development Program
Effective Time and Stress management
Yoga and Meditation
Career Development in healthcare Professionals
Building Leadership Skills
Research Methodology

5. Principal concluded that the HoD'S should try to improve the overall performance of students.



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KMCT MEDICAL COLLEGE

INSTITUTIONAL ACADEMIC COMMITTEE MEETING 18-05-2017

Sl No.	Name	Designation	Department
1.	Dr. Chellamma V K	Professor & HOD	OBG
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3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
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6.	Dr. Major Jog Antony	Professor	General Medicine
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9.	Dr. Soumya Jose	Associate Professor	Pediatrics
10.	Dr. Ummar	Professor	Orthopediatrics
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19.	Dr. Annie John	Professor & HOD	Community Medicine


Principal

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INSTITUTIONAL ACADEMIC COMMITTEE MEETING 12- 12-2017

A meeting of HOD'S , Unit chief's, & course coordinator was conducted in the conference hall on 12- 12-2017 at 10 am.

Agenda:

1. Awareness drive against ragging, in campus.
2. The fast learners and slow learners were identified by all the depts
3. Improvement of students performances.
4. Based on the students feedback, Discussion about to conduct certain value added courses and certificate courses

MINUTES :

1. Principal welcomed the meeting.
2. Review of previous meeting was conducted
3. Decided to conduct special classes for slow learners.
4. Decided to take various measures to improve the over all performance of the students.
5. Discussed about for conducting value added courses and expert lecturers.
6. Based on the students feedback, Decided to conduct the following certified/Add on courses

Orientation on Hospital infection control practices - I MBBS
Course on Biomedical waste management – II MBBS
Basic course on Biostatistics – III MBBS
Basics of mechanical ventilation – IV MBBS
Orientation on Hospital infection control practices - Interns
Certificate course on Bioethics - Postgraduates

7. Meeting concluded with a vote of thanks.



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INSTITUTIONAL ACADEMIC COMMITTEE MEETING 12- 12-2017

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1.	Dr. Chellamma V K	Professor & HOD	OBG
2.	Dr. Ramesh P K	Associate Professor	General Surgery
3.	Dr. Mohammed Basheer	Professor & HOD	Pharmacology
4.	Dr. Mohandas P G	Professor of Surgery	General Surgery
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 Principal



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