



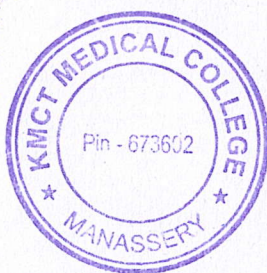
KMCT
MEDICAL COLLEGE

Approved by NMC

Affiliated to Kerala University of Health Sciences (KUHS)

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.




Principal
KMCT Medical College
Manassery P.O.
Kozhikode

KMCT Medical College Campus, Mukkam, Kozhikode – 673602, Kerala

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Minutes of Meeting

Name of Meeting: IQAC Meeting

Date: 7/2/2023

Venue: Council Room

Details of Team Members:

S. No	Faculty Name	Designation
1	Dr. Ayisha Nazreen	Director
2	Dr. Lathi Nair	Principal
3	Dr. Rupesh Raman	Co-ordinator
4	Dr. R. Ratheesh	Assistant Co-ordinator
5	Mr. Rameez P M	Administrative Officer
6	Dr. Riyasudheen	Professor & HOD
7	Dr. Jose Raj	Professor & HOD
8	Dr. Krishna Kumari	Professor & HOD
9	Dr. Shirley Vasu	Professor & HOD
10	Dr. Chellamma V K	Professor & HOD
11	Mr. Raman E	Nominee from Local Society
12	Dr. Raseema A K	Nominee from Alumni
13	Mr. Reiner	Nominee from Parent
14	Mr. Manhal Ahmed E K	Nominee from Student



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Agenda of the Meeting:

- NAAC Core Committee Coordination
- NAAC Preparation
- AQAR Submission
- NAAC Cultural Programme Organizing

Minutes of the Meeting:

1. Discussed the coordination strategies for the NAAC core committee. Dr. Rupesh Raman was assigned as the primary coordinator for the core committee meetings.
2. It was decided that each department would submit their preparatory documents by the end of February. Dr. R. Ratheesh will oversee the consolidation of reports.
3. The submission of AQAR was reviewed, and Dr. Riyasudheen was entrusted to finalize and submit the report by March 15th.
4. A NAAC cultural programme to showcase institutional achievements and talents was planned. A sub-committee, led by Dr. Divya G Krishnan, was formed to organize the event.

IQAC Co-ordinator:

Principal:

Copy to:

- Director
- All HODs
- Administrative Office



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Name of meeting : IQAC

Date : 15/12/2023

Venue : Council Room

Details of Team members

S.NO	Faculty Name	Designation
1	Dr. Ayisha Nazreen	Member from Management
2	Dr. Vijish venugopal	Principal
3	Dr Rupesh Raman	Co-ordinator
4	Dr.R.Ratheesh	Assistant Co-ordinator
5	Ms Suja	Administrative officer
6	Dr Krishna Kumari	Professor and Hod
7	Dr Jose Raj	Professor and Hod
8	Dr Sathi	Professor and Hod
9	Dr.N.K.Thulseedhran	Professor and Hod
10	Dr. Chellama V k	Professor and Hod
11	Dr.Riyazudheen A	Professor and Hod
12	Mr.Ramman E	Local society
20	Dr Raseema A	Alumni
13	Mrs. Lisha Govind	Nominee from Parent
14	Mr. Sabareeshan	Nominees from students
15	Dr Khalid Ahmmed	Member
16	Dr Dhanya V	Member



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17	Dr Reslin A Khader	Member
18	Dr Sreekala K N	Member
19	Dr Neethi R Krishna	Member
20	Dr Veny John	Member
21	Dr Rosh P	Member
22	Dr Lakshmi S D	Member

S.NO	AGENDA
1	Freshers Day Conduction
2	Stress management session for students
3	Action plan for NAAC peer team visit
4	College day conduction
5	NABH accreditation

S.No	Minutes of meeting
1	IQAC approved Freshers day conduction
2	Stress management session was approved
3	NAAC peer visit detailed planning was done. Various sub committees are planned



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4	Accreditation related action plan was discussed
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IQAC co - Cordinator

Principal

A handwritten signature in black ink, consisting of a stylized 'P' followed by a series of loops and a long horizontal stroke.