



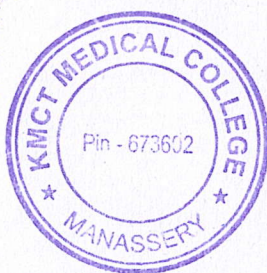
KMCT
MEDICAL COLLEGE

Approved by NMC

Affiliated to Kerala University of Health Sciences (KUHS)

TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information in the attached documents is verified by me and is true to the best of my knowledge.




Principal
KMCT Medical College
Manassery P.O.
Kozhikode

MAINTENANCE COMMITTEE
MINUTES OF MEETING

Date: 13/06/2023

Time: 2.00 pm

Chairperson: Dr. Ramachandran

Minutes Prepared by: Mrs. Rishana

Agenda:

1. Review of current maintenance status and issues
2. Budget allocation for maintenance activities
3. Planned maintenance activities for the year 2023-24
4. Review of preventive maintenance schedules
5. Any other business

Actions taken:

- Immediate repair of plumbing issues in Ladies hostel V.
- Inspection and maintenance of HVAC units in lecture hall IV.
- Schedule an annual electrical system check.
- The committee reviewed the list of planned maintenance activities for the upcoming year:

Infrastructure Upgrades:

Repainting of the external walls of the main building.

Laboratory Maintenance:

Annual inspection and servicing of laboratory equipment.

Replacement of outdated lab furniture in the biology department.

Hostel Maintenance:

Renovation of hostel common areas.

Deep cleaning of all hostel kitchens.

- Ensure adherence to preventive maintenance schedule.

MAINTENANCE COMMITTEE
MINUTES OF MEETING

Date: 09/01/2024

Time: 12.00 pm

Venue: Lecture hall 1

Chairperson: Dr. Ramachandran

Minutes Prepared by: Mrs. Rishana

1. Greetings and introductory remarks

The chairperson, gave a welcome speech before the meeting started at 12.10 pm.

In addition to thanking everyone for coming, the chairperson emphasized how crucial it is to keep the college's facilities, medical equipment, and infrastructure in excellent condition.

2. Acceptance of Minutes of Past Meetings

The committee members presented and approved the minutes of the most recent meeting, which took place on [13/06/2023], without making any changes.

3. Evaluation of Ongoing Infrastructure and Building Maintenance Tasks:

- An update on the state of the restrooms, classrooms, and library building restorations.
- The state of the campus facades' external restorations, including the addition of new signage. Unresolved problems:
 - Lecture hall air conditioning systems will be evaluated prior to the start of the next academic year.
 - Medical Supplies:
Medical equipment at the hospital and labs is currently undergoing its yearly calibration and maintenance.
The X-ray and ultrasound machines require minor repairs, which will be taken care of within the next two weeks.
 - Power Backup Systems: A thorough analysis of backup generators and UPS systems. It was seen that backup power system maintenance was proceeding according to plan, with monthly inspections.
 - Sanitation and Plumbing: It was reported that plumbing systems were being continuously inspected. There are numerous leaks in faculty restrooms and student's hostel 6

4. Faculty and Student Feedback

The chairperson went over the opinions that students and faculty had expressed on the facilities as of right now. The primary issues were:

Battery for the mike system have to be provided in the lecture hall itself.

The parking lot is not well lit.

5. Upcoming Maintenance Initiatives for 2023–2024

In an effort to save electricity costs, a plan to place solar panels on the college roof was proposed. A feasibility study would be carried out, it was decided.

The hostel buildings' repair plans, which included better ventilation and newer furnishings, were accepted.